

## DAY TWO    **Session 1: The International Treaty on Plant Genetic Resources for Food and Agriculture (continued)**

### **Session 2: Understanding and using the SMTA** ***Instructions to Trainers***

*In Session 2, we examine the steps that will need to be taken to implement the International Treaty on Plant Genetic Resources for Food and Agriculture and its multilateral system at the national level. We also introduce the standard material transfer agreement (SMTA), which is at the heart of the multilateral system. The session attempts to clarify some of the main provisions of the SMTA and to explain how to use it.*

#### **‘Instructions to Trainers’**

**Provides the trainers with specific information on the flow of the sessions and instructions on how to facilitate activities. Handouts and overheads are also referenced here.**

**PRE-SESSION**    08:30 – 09:00 Opening of the Day’s Activities

- Review of the previous day’s activities
- Summary of the evaluation of the previous day
- Overview of the day’s activities

**OBJECTIVES**    By the end of the pre-session, the participants will be able to do the following:

- Assess the progress of the workshop
- List the objectives and describe the agenda for the day’s activities

**OPENING**    **Invite a volunteer to review the previous day’s activities.**

(10 minutes)

**Summarize the evaluation of the previous day.**

(10 minutes)

**Distribute the schedule for Day Two (Handout 3).**

**Review the objectives and schedule using overheads 1-3 of Session 2.**

**Ask if clarification is needed.**

(10 minutes)

***Make sure that all materials for Day Two activities labelled ‘Handouts’ have been photocopied.***

<b>08:30 – 09:00</b>	<b>Opening of the Day’s Activities and recap of previous day</b>
	<b>Session 1 (cont.): The International Treaty on Plant Genetic Resources for Food and Agriculture</b>
<b>09:00 – 10:30</b>	<b>Implementing the International Treaty (Exercise 3)</b>
10:30 – 10:45	Tea/Coffee Break
	<b>Session 2: Understanding and Using the SMTA</b>
<b>10:45 – 11:15</b>	<b>Standard Material Transfer Agreement (SMTA) (Presentation 4)</b>
<b>11:15 – 13:00</b>	<b>Understanding the SMTA (Exercise 4)</b>
13:00 – 14:00	Lunch
<b>14:00 – 16:00</b>	<b>Using the SMTA (Exercise 5)</b>
16:00 – 16:15	Tea/Coffee Break
<b>16:15 – 17:00</b>	<b>Demonstration of Gene-IT software for the SMTA and closure of Exercise 5</b>
<b>17:00 - 17:30</b>	<b>Feedback on the Day’s Activities and evaluation</b>
<b>17:30 – 18:00</b>	<b>Closure of the Workshop</b>

**SESSION 1 (continued)**

**EXERCISE 3 Implementing the International Treaty**  
(1 hour, 30 minutes)

**Handout 21 provides ‘Practical Considerations’ regarding exercise 3. Please be sure to read these considerations before the session. Distribute the handout *only after the participants have completed exercise 3.***

Phase 1. Group work (45 minutes )

1. Distribute handouts 18, 19 and 20. Handout 18 gives clear instructions for the exercise. Ask a participant to read the instructions aloud. Go over the instructions with the participants step by step.  
(5 minutes)

2. Form four groups of participants. Have each group elect a rapporteur.  
(5 minutes)

*(experience, process)* Ask the groups to analyse the hypothetical case presented in exercise 3 (Handout 18), playing the role of the National Focal Point for the Treaty called on to advise his or her Minister of Agriculture.

3. *(experience)* Each group works on the following questions raised by the Minister:
  - a. Will national legislation be required to implement the Treaty, and what should be the main lines of any such legislation?
  - b. What collections, in general terms, should be considered to be automatically included in the multilateral system?
  - c. What other collections should be brought into the multilateral system, and what types of measure should the Government adopt to encourage this?
  - d. Should the Government notify anyone of the material that is included in the multilateral system, and if so, to whom should the notification be made and in what form?
  - e. What measures should be taken to promote farmers' rights?

(35 minutes)

Phase 2. Reporting and discussion (40 minutes)

4. *(process, generalization)* The rapporteurs present the results to the plenary. Five minutes are available for each presentation.  
(20 minutes)
5. Distribute Handout 21 (Practical Considerations) to the participants. The trainer analyses the responses, provides feedback on the context of the presentations and closes the session.  
(20 minutes)

## CLOSURE

Closure (5 minutes)

*(application)* Ask the participants 'What might you do differently in your job as a result of what you have learned?'

Make a transition to the next session.

**SESSION 2** Understanding and Using the Standard Material Transfer Agreement (SMTA)

**OBJECTIVES** By the end of Session 2, participants will be able to do the following:

- Analyse the steps that may need to be taken to implement the Treaty
- Understand the provisions of the SMTA
- Use the SMTA

Use overhead 3 to present the session's objectives. (5 minutes)

**PROCEDURE** Learning Strategies: presentation, group work exercise and role-playing

**Make sure that**

- **Handout 24 is sent to the participants prior to the workshop. Prepare extra copies for distribution at the workshop.**
- **Copies of the SMTA (Handout 31) are available for participants to consult during the exercises.**

**PRESENTATION** (*experience*) Give a presentation on the **Standard Material Transfer Agreement** and facilitate interaction with the participants. Before you begin your presentation, distribute the Summary of Overheads (Handout 23). Background paper (Handout 24) supports this presentation. Overheads (slides 4-23) for Session 2 support the presentation. At the end of the presentation, be sure to ask the participants if they have any comments or questions, or if they need any clarification. (30 minutes)

**EXERCISE 4** Understanding the SMTA (1 hour, 45 minutes)

**Handouts 28-29 provide 'practical considerations' regarding exercise 4. Please be sure to read these considerations before the session. Distribute the handouts *only after the participants have completed exercise 4.***

1. Distribute handouts 25-27. Handout 25 gives clear instructions for the exercise. Ask a participant to read the instructions aloud. Go over the instructions with the participants step by step. (5 minutes)

2. Divide the participants into four groups and ask each group to elect a rapporteur. (5 minutes)

Phase 1. Role A: Group Work: Posing Questions on the SMTA (20 Minutes)

3. (*experience*) Each group discusses the questions that it has regarding the SMTA. Invite the participants to use Handout 26 (worksheet) to record their ideas. As they work, circulate from group to group to check progress. Clarify any concerns the groups may have while they are working. Be sure to remind them of the remaining time. The rapporteurs summarize the results of their groups' discussions on a flipchart to present to the plenary during Phase 2.

## Phase 2. Role A: Reporting on Role A (30 Minutes)

4. (*presentation, discussion*) Each group has five minutes to present their results. Stay on schedule. (20 minutes)
5. (*process, generalization*) After all presentations have been made, distribute Handout 28 (practical considerations) and stimulate a brief discussion. Finally, draw up a list of questions, including both those presented by the groups and those set out in Handout 28, to feed back into the next phase of the group discussions. (10 minutes)

## Phase 3. Role B: Group Work: Responding to the Questions on the SMTA (20 Minutes)

6. (*experience*) Each group analyses the questions raised in Role A and records their responses.

## Phase 4. Role B: Reporting on Role B (30 Minutes)

7. (*experience, process*) Each group has 5 minutes to report.
8. After all presentations have been made, distribute Handout 29 (practical considerations) and stimulate a brief discussion on additional points not raised in the plenary. (10 minutes)

**CLOSURE**

Closure (5 minutes)

(*application*) Ask the participants, ‘What might you do differently in your job as a result of what you have learned?’

Make a transition to the next session.

**EXERCISE 5**

Using the SMTA (2 hours)

**Handout 33 provides ‘practical considerations’ in the form of a filled out SMTA. Please be sure to read these considerations before the session. Distribute the handout *only after* the participants have completed exercise 5.**

1. Distribute handouts 30-32. Handout 30 gives clear instructions for the exercise. Ask a participant to read the instructions aloud. Go over the instructions with the participants step by step. (5 minutes)
2. Form four groups of participants. Have each group elect a rapporteur. (5 minutes)

## Phase 1. Group work (65 minutes)

3. (*experience, process*) Ask the groups to fill out the SMTA provided in Handout 31 (worksheet) using the information given in Handout 30.

As the groups work, circulate to check their progress. Clarify any concerns a group might have. Remind the groups of the time remaining.

4. (*process, generalization*) Ask the rapporteurs to record their groups’ conclusions on the SMTA in worksheet 31 to present to the plenary.

Phase 2. Presentation and discussion (40 minutes)

5. (*process, generalization*) Invite the rapporteurs to present the results of their group's discussions to the plenary. Each rapporteur has 5 minutes to report.  
(20 minutes)
6. (*generalization*) Distribute the filled-out SMTA in Handout 33 (practical considerations). Stimulate a discussion and provide feedback on the context of the presentation.  
(20 minutes)

**DEMONSTRATION**

Demonstrate the use of the Gene-IT software to fill out the SMTA using the information given in Handout 30. If this option is used, the Gene-IT software should be loaded onto the presenter's computer together with the information given in Handout 30 before the session, so that the demonstration can be made seamlessly. If, for any reason, the demonstration is not an option, you may add an additional 45 minutes to exercise 5.  
(45 minutes)

**CLOSURE**

Closure (5 minutes)

(*application*) Ask the participants, 'What might you do differently in your job as a result of what you have learned?'

Make a transition to the next session.

**FEEDBACK**

Highlight positive and negative points of the day and areas that might need additional attention in the workshop. Participants can describe some strengths and weaknesses of this day on Handout 34.  
(5 minutes)

Discuss strengths and weaknesses of the workshop in general and areas for future strengthening.

**OBJECTIVES**

By the end of this session, the participants will be able to do the following:

- Provide feedback on the day's activities.
- Consider possible actions they would like to take in their own organizations.

**CLOSURE OF THE WORKSHOP**